## GUIDELINES FOR SUBMISSION OF SPARK-03 PROPOSALS (FOR 2024-25 SESSION)

## A. Guidelines for Students: Following steps are to be followed-

1. Open the CCRAS website on any browser using URL: <u>https://ccras.nic.in/</u> and click on **More** to proceed.



## 2. Click on SPARK button to open the SPARK Portal URL: https://spark.ccras.org.in/

Ministry of Ayush, Government of India			
CCRAS Web Portais	Policies	Publications	Latest Updates
Ayush Research Portal	Memorandum of Association and Bye-Laws	Research Journals	Essential Download Forms
Ayur Prakriti Web Portal (All Details)	CCRAS Research Policy	Journal of Indian Medical Heritage	Recruitment Corner (Hqrs)
Post Doctoral Fellowship (All Details)	IT Policy	CCRAS Newsletter	Recruitment Corner (Institute
NAMASTE	CCRAS Policy for Commercialisation of	CCRAS Bulletin	Latest Tenders
PG STAR	CCDAS Cridelines for Internabia, Cridenbia	CCRAS Hindi Magazines	CCRAS Notices
SPARK	and Short term training exposure visits	IEC Publications	CCRAS-AGNI
E-BOOKS		Ayurveda Handboooks	CCRAS Calendar of Activitie
		Annual Publications	CCRAS Technical Report Se
		Books/Publications	Other Updates
		General Guideline Series	
		Glimpses of CCRAS Contributions (50	

3. New users, click on **Register** button to open the **Registration** form.

S <u>spark ayu@ccras.nic.in</u>	y 9 C 🖬
	Home About Instructions Contact Login Register FAQ
74	
Welcome to CCRA	S-SPARK
GET STARTED	

3. Fill out the **Registration Form** and then click on the **Register** button to complete the process.

	1. Ouide/Mentor registration is mar 2. Only 2 students are allowed to	datory prior to student registration. register under one guide/mentor.	
	Registe	yoursair	
* for mandatory fields) Username *		Email address *	
Username	1	Email	
Required. 150 characters or fewer. Letters, digits or	tily.		
Enter password		Re-enter Password	<
Your password can't be too similar to your other Your password must contain at least 8 charade Your password can't be a commonly used pass Your password can't be entirely numeric.	r personal information. IN- word.		
First name*		Last name*	
First Name	Δ.	Last Name	A
Mobile		Aadhear No*	
	A		
If Aadhaar is not available, write the ID numi     "The IDc are just for internal use only"     Date Of Birth*     mm/dd/yvyy	ber of any Govi ID (PAN/Voler ID/ Passp	Gender*	
If Aadhear is not evaluable, write the ID numl     *The IDs are just for Internal use only* Date OF Birth*     mm/dd/yypy Eate*	ber of any Govt ID (PANI/Joler ID) Passg	ort/Driving License). Oender*  District*	~
If Aadhar is not available, write the ID num "The ID: are Just for Internal use only" Date Of Eirth* mm <sup>2</sup> dd <sup>2</sup> yyyy Eite*	ber of any Govt ID (PANVuster ID/ Passp	Orander* Distrist*	
If Aadhaar is not available, write the ID nume "The IDs are just for Internal use only" bete Of Birth" mm/dd/yyyy Rater 	eer of any Govit ID (PAN/Weiter ID) Passo	Ofenter* Distriot*	
If Aadhasr is not evaluation, write the ID nume     "The IDs are just for Internal use only"     Date Of Birth*     mon/dd/yyyy     State*   Address Line**	eer of any Govt ID (PANVuster ID) Passe	oftoffving Claenae). Oender Destroit District	
If Aladhaar is not available, write the ID nume "The IDs are just for infernal use any- and 2d type "mm"ddfypy State"  Address Linet* Address Linet		Oistrat	
If Aladhaar in not available, write the ID nume "The IDs are just for internal use any- and 2d yet mm/2d/yet Address Lines* Address Lines*		PRM apde -	
If Aadhaar is not available, write the ID nume     'The IDs are just for internal use only     mon/ddf yyy  Esta     ''      Midress Line?  Address Line?		PIN code *	~
If Auditustr is not available, write the ID nume "The IDs are just for internal use any- acts of Birth- Imm/adapyy State Address Line3 Address Line3 Sty - sationally -		PIX code *	~
If Auditum is not available, write the ID nume     "The IDs are just for infernal use any     "The IDs are just for infernal use any     """     ""		Pilk acde *	
If Audhean is not available, write the ID nume     'The IDs are just for internal use only     'The IDs are just for internal use only     mon/ddf yyyy  Este     ///  Modress Line1  Address Line2  ///  ///  ///  ///  //  //  //  //		Pf84 code *	~
If Aadhear is not evaluation, write the ID nume     'The IDs are just for Internal use any     arm 2d ry     'The IDs are just for Internal use any     these     '''      ''''      ''''      ''''      ''''      ''''      ''''      ''''      ''''''		PHN acds =	
If Aadhear is not available, write the ID nume     'The IDs are just fird internal use only     'The IDs are just fird internal use only     command adaptys  Estar    command adaptys    command adaptys  Estar    command adaptys     command adaptys    command adaptys    command adaptys    command adaptys    command adaptys    command adaptys    command adaptys    command adaptys    command adaptys     command adaptys     command adaptys		Print code =	~
If Aladhaar is not available, write the ID num     'The IDs are just for internal use any		PIN code =	~

5. After successful registration, click on the **login** button for sign up.



6. Enter your **Login Credentials** (Username and Password), and then click the **Login** button to proceed.



7. Once you have logged into the portal now click the **Project** button.



8. The applicant dashboard will display the **Project Submission 2024** and **View Project** modules. Click on the **Project Submission 2024** and enter the details and save to proceed further.

CCRAS SPARK		=
Rose 🔵 Online		
🚯 Project	~	
O Project Submission 2024	<u> </u>	
O View Project		

9. Enter the details asked and save to proceed further.

Vid Project	
no han subsidied yne project, yns car coreplete the presens by clubing the link helve to fealine yne rader lanker. Coreplete yne project aderikaine, fas can also off yne project detaile? Feanied.	
Eads form	
Besarchieva	
Name (/ Department	
110a	project Bli uph 25 words.
	20 Outstarts) Renabing
Introduction	istrakcineqti 30 web.
	185 Gauster); feruling
10 julion	
	approximate an area.
	202 Characher() [Renables
Budeday	refeálig-gu III ardi.
	SEE Character(); femaling
Implications	implications gets till words.
	20: Characher() Renalitieg
Inference	mhrancar agus 201 wards.
	2010 Guadwidy Renaising
Download Application Effectation Form	

10. The required documents have to be uploaded in the respective fields.

Alexande and	
Netional and	
ia haii dan ana ana ana ana ana ana ana ana ana	
Indexide     Indexide       Indexide     I	
Inderset Ind	
aranaa Aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	
Race IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	
Ran I and a state of the state	
Rang Rang Rang Rang Rang Rang Rang Rang	
all Trans Trans	
Barena Aydata Randar Are	
Parties	
Pil (h spatni v 1993 P postol kog spil als al 1992 di s la velskal i kon juga i postol kog spil al s la velskal juga i kon la velskal juga	
Paper mainten	
Drifted in Mightady Andrew Anathani	
Name and	
The function of the second sec	
Exercipation (StateW) = 1 - 1 - 2	
President is the state state tende	
Experience (2000)	
Perseta atta	5
Fearly	

11. Upload the required documents as PDF files in the designated fields.

Download Application Attestation Form	
Project Synopsis (Only the registration ID/SPARK ID generated during registration at SPARK site is to be mentioned at every page of proposal as header. Your identity should not be revealed in proposal. Project proposal must be in readable pdf format not exceeding Smb.)	Choose File No file chosen
Application Attestation Form     ertificate from College Scrutiny Committee on desired format.)	Choose File No file chosen
Institutional Ethics Committee (IEC) Clearance Certificate	Choose File No file chosen
Institutional Animal Ethic Committee (IAEC) Clearance Certificate	Choose File No file chosen
I Informed Consent Form	Choose File No file chosen
I Case Record Form (CRF)	Choose File No file chosen
Student Questionnare indly merge and upload the PDF)	Choose File No file chosen
Forwarding Letter from College Scrutiny Committee	Choose File No file chosen
I Any other Form Indly merge and upload the PDF)	Choose File No file chosen
Project Submit Date	mm/dd/yyyy
I Project Submit Time	-:
Sub	mit

12. Prior to submitting the form by clicking the **Submit button**, it is recommended to review your filled details thoroughly. Once you have done so, proceed to **submit** the form.

Download Application Attestation Form	
Project Synopsis     (Only the registration ID/SPARK ID generated during registration at SPARK site is to be mentioned at every page of proposal as header.     Your identity should not be revealed in proposal.     Project proposal must be in readable pdf format not exceeding 5mb.)	Choose File No file chosen
Application Attestation Form ertificate from College Scrutiny Committee on desired format.)	Choose File No file chosen
Institutional Ethics Committee (IEC) Clearance Certificate	Choose File No file chosen
Institutional Animal Ethic Committee (IAEC) Clearance Certificate	Choose File No file chosen
I Informed Consent Form	Choose File No file chosen
I Case Record Form (CRF)	Choose File No file chosen
Student Questionnare	Choose File No file chosen
indly merge and upload the PDF)	
Forwarding Letter from College Scrutiny Committee	Choose File No file chosen
I Any other Form indly merge and upload the PDF)	Choose File No file chosen
Project Submit Date	mm/dd/yyyy
Project Submit Time	···:
Subm	it

Show 10 🗸 ent	ies						Search:			
SPARK ID	Aadhaar	Date Created	Guide Name 🏦	Project Title	Student Name	Email_ID 🕴	Mobile No 11	DATE and TIME	View 🗄	Edit
SPARK/2024/2972	27 123456789	Oct. 24, 2024	rinki saini teacher Sri Venkateshwara Ayurvedic College, SVIMS Campus, T T Devasthanam, Tirupati North- 517507, Andhra Pradesh	****	Rose	Priyankasəlvi191380@gməil.com	9990177195	<ul> <li>Oct. 24, 2024</li> <li>3:21 p.m.</li> </ul>	View	Edit

13. After submission, you will be directed to the dashboard to review the entered details.

14. You can access your submitted project by clicking the **View button**.

Show 10 🗸 entries							Search:		
SPARK ID	Aadhaar No Iî	Date Created	Guide Name II	Project Title 🎵	Student Name	Email_ID	Mobile No J1	DATE and TIME	View 🗐
SPARK/2024/2972/27	123456789	Oct. 24, 2024	rinki saini teacher Sri Venkateshwara Ayurvedic College, SVIMS Campus, T T Devasthanam, Tirupati North- 517507, Andhra Pradesh	маала	Rose	Priyankasalvi191380@gmail.com	9990177195	<ul> <li>Oct.</li> <li>24,</li> <li>2024</li> <li>3:21</li> <li>p.m.</li> </ul>	Vev
Showing 1 to 1 of 1 entries								Previous 1	Net

15. Your submitted project will be viewed as:

Project		
SPARK Reference ID SPARK/2024/2972/27		
Adhar No 123455789		
Guide Name rinki saini —teacher Sri Venkateshwara Ayurved	ic College, SVINS Campus, T T Devasthanam, Tirupati North-517507, Andhra Pradesh	
Research Area Literary Research		
Name Of Department Samhita Siddhanta & Sanskrit		
Project Title AAAAAAA		
Project Introduction AAAAAAAAAAAAAA		
Project Objective AAAAAAAAAA		
Methodology AAAAAAAAAAAAAA		
Project Implication AAAAAAAAAAAAAAA		
Project Reference AJAAAJAAAJAAAJAA		
Project_Synopsis		VICW
Application Assertion Form		MEW
Institutional Ethics Committee (IEC) for Clinical		MEW
Institutional Animal Ethic Committee (IAEC) for experimen	tal	MEN
Informed Consent Form		MEN
Case Record Form(CRF)		VIEW
Student Questionnare		VIEW
Forwarding Letter from College Scrutiny Committee		VIEW
Any_other_Form		VIEW

16. Click on Edit button to edit the details, if any.

SPARK ID 4	No IT	Date Created	Guide Name	Project Title	Student Name	Email_ID 11	No It	and TIME	11	View 🗄
SPARK/2024/2972/27	123456789	Oct. 24, 2024	rinki saini teacher Sri Venkateshwara Ayurvedic College, SVIMS Campus, T T Devasthanam, Tirupati North- 517507, Andhra Pradesh	AAAAAAAA	Rose	Priyankasalvi191380@gmail.com	9990177195	•	Dct. 24, 2024 3:21 p.m.	View

**Note**: To retain a record and for reference purposes, one can save a copy of the submitted application form and proposal by the Ctrl + P command.

## B. Guidelines for Guide: Following steps are to be followed-

1. Open the CCRAS website on any browser using URL: <u>https://ccras.nic.in/</u> and click on **more** to proceed.

CENTRAL COUNCIL FOR RESEARCH IN AYURVEDIC SCIENCES Manatry of Ayush, Government of India	Home About Us ~ Resea	rch ~ Accreditation RTI ~ Contact Us More ~ Q
RAVUSH 🚷 G2C 🗠		- Clinical Research
CORE RESEARC	H	Pharmacological Research Literary and Fundamental Research
AREAS		Medicinal Plant Research Drug standardization and Quality control

2. Click on SPARK button to open the SPARK Portal URL: https://spark.ccras.org.in/

CENTRAL COUNCIL FOR RESEARCH IN Ministry of Ayush, Government of India	AYURVEDIC SCIENCES	Home About Us - Research - Accr	reditation RTI - Contact Us N
CCRAS Web Portals	Policies	Publications	Latest Updates
Ayush Research Portal	Memorandum of Association and Bye-Laws	Research Journals	Essential Download Forms
Ayur Prakriti Web Portal (All Details)	CCRAS Research Policy	Journal of Indian Medical Heritage	Recruitment Corner (Hqrs)
Post Doctoral Fellowship (All Details)	IT Policy	CCRAS Newsletter	Recruitment Corner (Institutes)
NAMASTE	CCRAS Policy for Commercialisation of	CCRAS Bulletin	Latest Tenders
PG STAR	Technologies	CCRAS Hindi Magazines	CCRAS Notices
SPARK	and Short term training exposure visits	IEC Publications	CCRAS-AGNI
-BOOKS		Ayurveda Handboooks	CCRAS Calendar of Activities
		Annual Publications	CCRAS Technical Report Serie
		Books/Publications	Other Updates
		General Guideline Series	
		Glimpses of CCRAS Contributions (50 Glorious Years)	

**3.** You can click on the **About** button on the SPARK portal to know about the CCRAS SPARK Scheme.



4. New users, click on **Register** button to open the **Registration form.** 



5. Fill out the **Registration Form** and then click on the **Register** button to complete the process.

	SPARK-R	gistration			
<ol> <li>Guide-Mentor registration is mandatory prior to student registration.</li> <li>Only 2 students are allowed to register under one guidementor.</li> </ol>					
	Registe	yourself			
* for mandatory fields) Username *		Email address *			
Username	*	Email			
Required. 150 characters or fewer. Letters, digits only.					
Vice password card be too similar to your other personal information.     Vice password card be too similar to your other personal information.     Vice password card built be added // unreader.     Vice password card be added // unreader.		Pas-artist Passadora			
First name*		Last name*			
First Name	Δ	Last Name			
Mobile*		Aadhaar No*			
Date Of Birth*		Gender*			
oats Of Eirth* mm²dd²sysysy	-	Oandar*			
nie Of Birlin- mm/dd/yyyy		Oender* District*			
bete Of Shith*  mmr/dd*yyyy  tete=  tete= tet	•	Oradian	· · · · · · · · · · · · · · · · · · ·		
Date of Einin- men datyyyy Istar- Istar- Kddress Linet-	•	Osendar-			
Dele of Birlin- men daryyyy Stale- Address Linet- Address Linet	~	Osender-	•		
Dele of Eirin*  mm/ dafyyyy  Eible*  Address Lines*  Address Lines  Dily *	~	Osender			
Dele Of Birlin Inter Adr yopy State= Address Line2 Hy *	~	Orestruct*			
bets Of Button Imme: Address Line1* Kiddress Line2 Dity *	5 ~	PiN code *	•		
bate of Birlin- Immediad Sypyy Istate= Address Linet= Address Linet= Indus	· · · · · · · · · · · · · · · · · · ·	PRI sode *	•		
bele Of Skith*  mmn Adrigupy  Ester  Middress Line2	0	Oreginat*			
bets Of Butto- Imme Address Line2		Oregination	•		
Delie of Birlin- metrical-yopy State- Address Linet- Address Linet- Colored State Colo	•	Prite code =			

6. after successful registration, click on **Login button** to sign up.

S <u>sparkayu@ccras.nicin</u>	y 0 0 🖬
	Home About Instructions Contact Login egister FAQ
71	
Welcome to CCRAS-SPAR	

7. Enter your **Login Credentials (Username and Password)**, and then click the **Login** button to proceed.

	SPARK LOGIN
-	Username
<b>~</b>	Password
BD	90
	Login
Forg	ot password? Forgot password

8. After logging in successfully, Guide will be directed to Guide dashboard, where they can view the submitted project by student (if any).

Sun := v etin							34	es.		
SMKD II	Authaur Sa II	Date Crusted	Golde Name II	Project Title	Student Name	inul_0	Hable No		DATE and TIME	View 1
\$9496(26)(2)(2)(2)(2)	123456789	0:1.34, 3034	rinki saki tuscher Sil Verkateshann Ayurindic Callege, SVMS Campus, TT Devenharum, Tropati North- SLTSIT, Ardhis Findesh		kse	Priyarkesabililikkigensko	an 9980577	18	• 00. 34, 320 • 321 246	Ver

- bur project has been successfully submitted Stars in wanted Seria DATE Date Guide Project Author Stalent. Mathile and SPARK (D Il Se Created || Name Title Name Email\_D 11 100 TIME. SPARE/2004/18/12/27 120456789 0ct.24, rink sais-AAAMAM Rose Priyarkesalvi231260/jgrad.com 8900077285 2024 teacher Sri Dc Verketeshwara 34 Apredi: 3024 Callege, \$1915 · 121 Centers, T.T. 2.01 Deventurier, Tingsti Sorb-517527. iedro. Protech Surginidiess:
- 9. Furthermore, you can view the submitted project by clicking on View button.

10. The submitted project will appear as follows:



**Note**: To retain a record and for reference purposes, one can save a copy of the submitted application form and proposal by the Ctrl + P command.