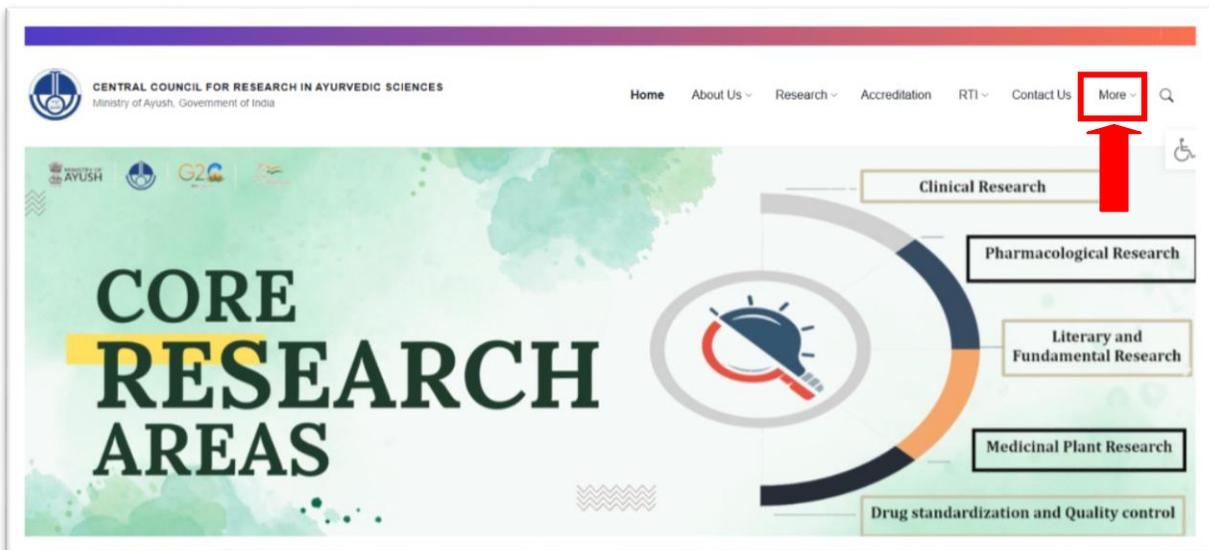


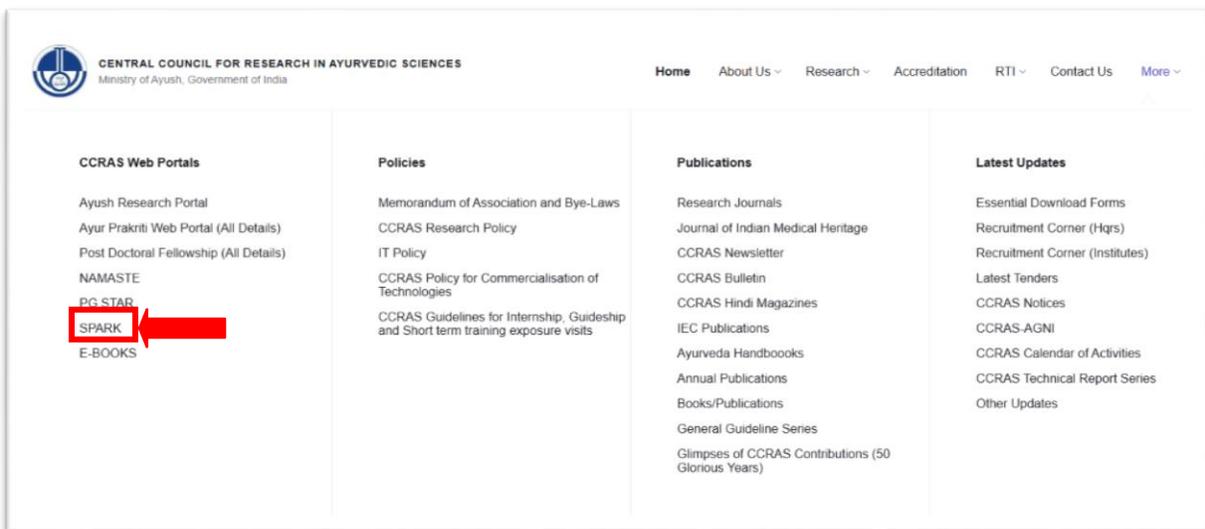
GUIDELINES FOR SUBMISSION OF SPARK-03 PROPOSALS (FOR 2024-25 SESSION)

A. **Guidelines for Students:** Following steps are to be followed-

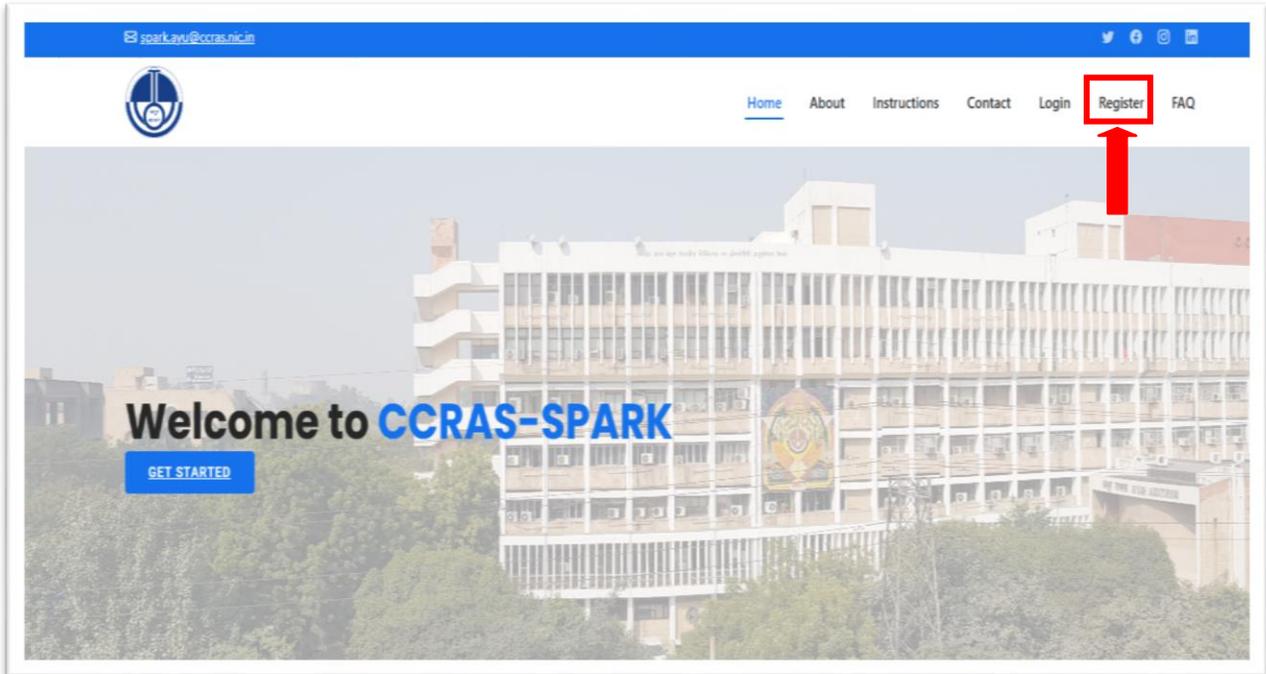
1. Open the CCRAS website on any browser using URL: <https://ccras.nic.in/> and click on **More** to proceed.



2. Click on **SPARK** button to open the SPARK Portal URL: <https://spark.ccras.org.in/>

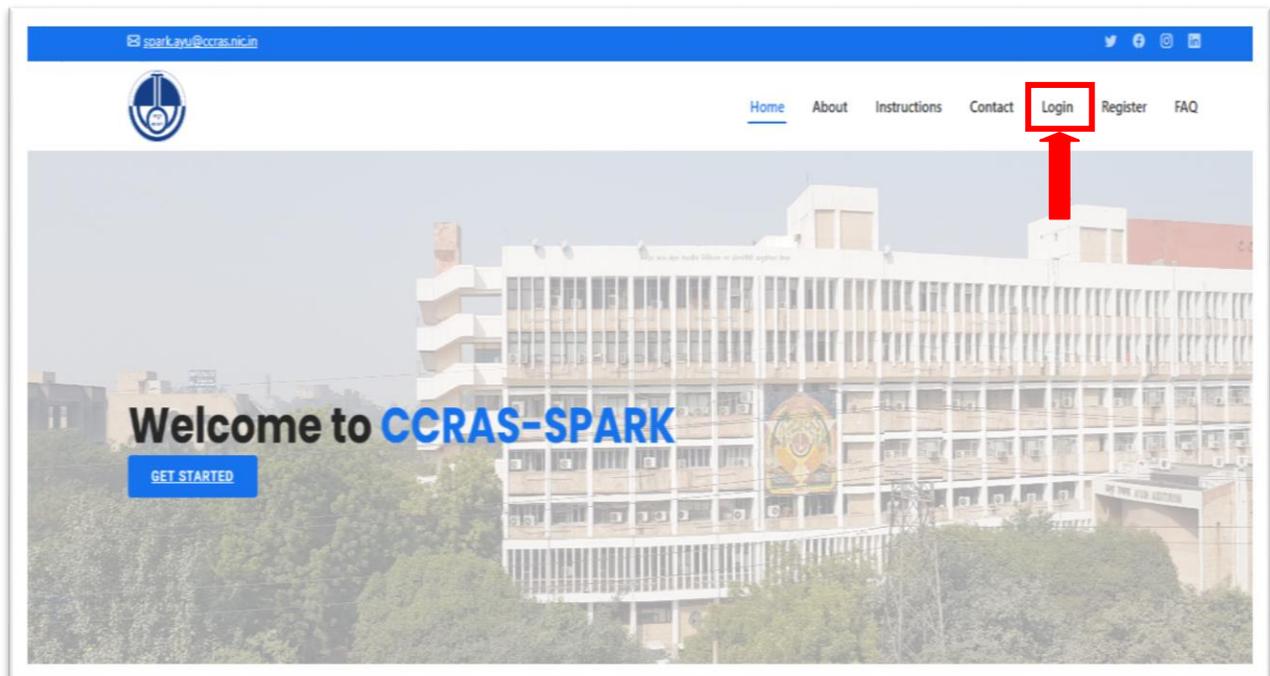


3. New users, click on **Register** button to open the **Registration** form.

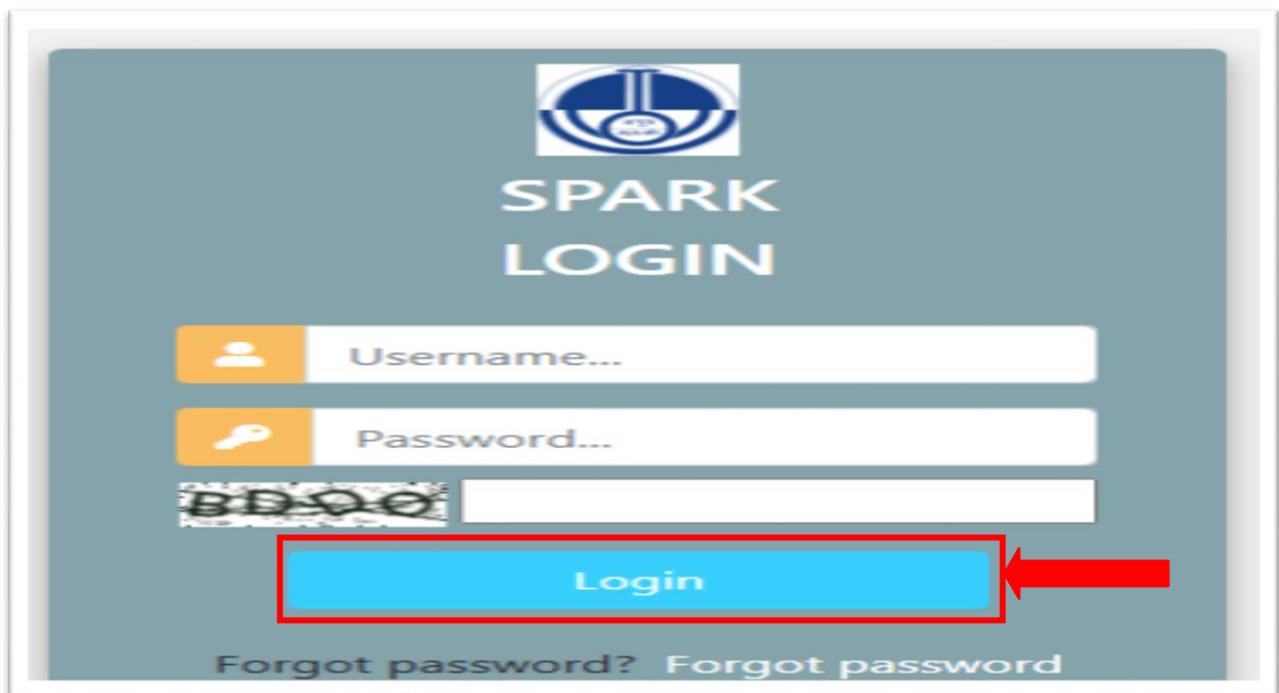


3. Fill out the **Registration Form** and then click on the **Register** button to complete the process.

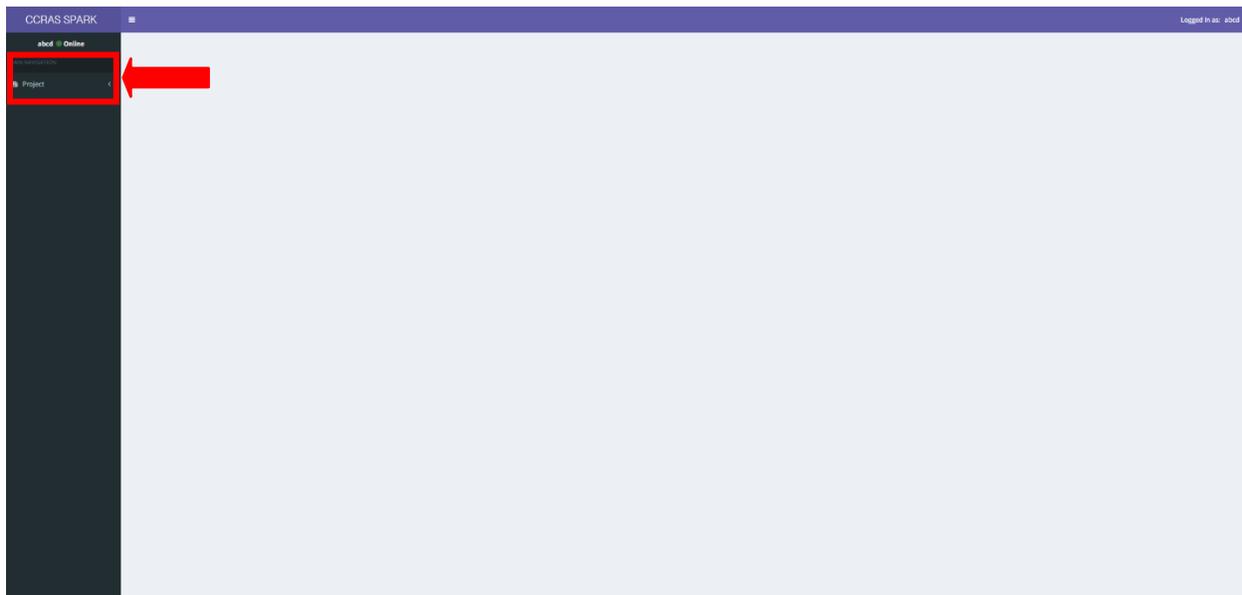
5. After successful registration, click on the **login** button for sign up.



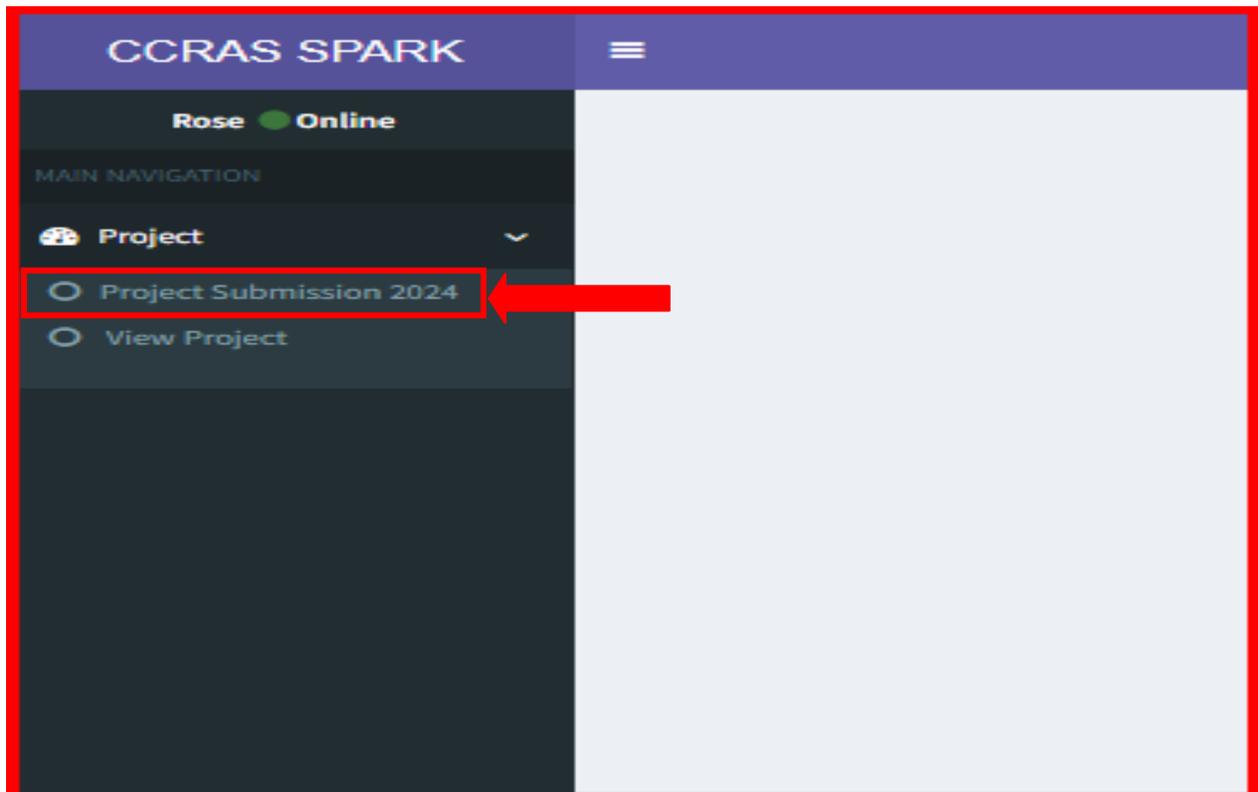
6. Enter your **Login Credentials (Username and Password)**, and then click the **Login** button to proceed.



7. Once you have logged into the portal now click the **Project** button.



8. The applicant dashboard will display the **Project Submission 2024** and **View Project** modules. Click on the **Project Submission 2024** and enter the details and save to proceed further.



9. Enter the details asked and save to proceed further.

The screenshot shows a web form titled "Add Project". On the left side, there is a vertical navigation menu with the following items: "Add Project", "Research Area", "Name of Department", "Title", "Introduction", "Objectives", "Methodology", "Implications", and "References". The "Add Project" item is currently selected. Below the menu is a link that says "Download Application Attestation Form". The main content area of the form contains several input fields. At the top right, there is a dropdown menu. Below it are several text input fields, some of which are highlighted with red borders. These fields are labeled with "200 Characters Remaining" and "100 Characters Remaining". At the bottom center of the form, there is a blue "Save" button, which is highlighted with a red rectangular box. A red arrow points from the right towards the "Save" button.

10. The required documents have to be uploaded in the respective fields.

The screenshot shows a web form titled "Add Project" with a dark sidebar on the left. The sidebar contains a list of menu items: "Add Project", "Research Area", "Name of Department", "Title", "Introduction", "Objectives", "Methodology", "Implications", and "References". The "Add Project" item is selected. Below the menu is a link that says "Download Application Attestation Form". The main content area of the form contains several input fields. At the top right, there is a dropdown menu. Below it are several text input fields, some of which are highlighted with red borders. These fields are labeled with "200 Characters Remaining" and "100 Characters Remaining". At the bottom center of the form, there is a blue "Save" button, which is highlighted with a red rectangular box. A red arrow points from the right towards the "Save" button.

13. After submission, you will be directed to the dashboard to review the entered details.

Your project has been successfully submitted!

Show 10 entries Search:

SPARK ID	Aadhaar No	Date Created	Guide Name	Project Title	Student Name	Email_ID	Mobile No	DATE and TIME	View	Edit
SPARK/2024/2972/27	123456789	Oct. 24, 2024	rinki saini— teacher Sri Venkateshwara Ayurvedic College, SVIMS Campus, T T Devasthanam, Tirupati North- 517507, Andhra Pradesh	AAAAAAA	Rose	Priyankasalvi191380@gmail.com	9990177195	<ul style="list-style-type: none">Oct. 24, 20243:21 p.m.	View	Edit

Showing 1 to 1 of 1 entries Previous 1 Next

14. You can access your submitted project by clicking the **View** button.

Your project has been successfully submitted!

Show 10 entries Search:

SPARK ID	Aadhaar No	Date Created	Guide Name	Project Title	Student Name	Email_ID	Mobile No	DATE and TIME	View	Edit
SPARK/2024/2972/27	123456789	Oct. 24, 2024	rinki saini— teacher Sri Venkateshwara Ayurvedic College, SVIMS Campus, T T Devasthanam, Tirupati North- 517507, Andhra Pradesh	AAAAAAA	Rose	Priyankasalvi191380@gmail.com	9990177195	<ul style="list-style-type: none">Oct. 24, 20243:21 p.m.	View	Edit

Showing 1 to 1 of 1 entries Previous 1 Next

15. Your submitted project will be viewed as:

Project

- SPARK Reference ID SPARK/2024/2972/27
- Adhar No 123456789
- Guide Name rinki saini—teacher Sri Venkateshwara Ayurvedic College, SVIMS Campus, T T Devasthanam, Tirupati North-517507, Andhra Pradesh
- Research Area Literary Research
- Name Of Department Samhita Siddhanta & Sanskrit
- Project Title AAAAAAA
- Project Introduction AAAAAAAAAAAAAA
- Project Objective AAAAAAAAAAAAA
- Methodology AAAAAAAAAAAAAA
- Project Implication AAAAAAAAAAAAAA
- Project Reference AAAAAAAAAAAAAA
- Project_Synopsis [VIEW](#)
- Application Assertion Form [VIEW](#)
- Institutional Ethics Committee (IEC) for Clinical [VIEW](#)
- Institutional Animal Ethic Committee (IAEC) for experimental [VIEW](#)
- Informed Consent Form [VIEW](#)
- Case Record Form(CRF) [VIEW](#)
- Student Questionare [VIEW](#)
- Forwarding Letter from College Scrutiny Committee [VIEW](#)
- Any_other_Form [VIEW](#)

16. Click on Edit button to edit the details, if any.

Show 10 entries Search:

SPARK ID	Aadhaar No	Date Created	Guide Name	Project Title	Student Name	Email_ID	Mobile No	DATE and TIME	View	Edit
SPARK/2024/2972/27	123456789	Oct. 24, 2024	rinki saini—teacher Sri Venkateshwara Ayurvedic College, SVIMS Campus, T T Devasthanam, Tirupati North-517507, Andhra Pradesh	AAAAAAA	Rose	Priyankasalvi191380@gmail.com	9990177195	<ul style="list-style-type: none">Oct. 24, 20243:21 p.m.	View	Edit

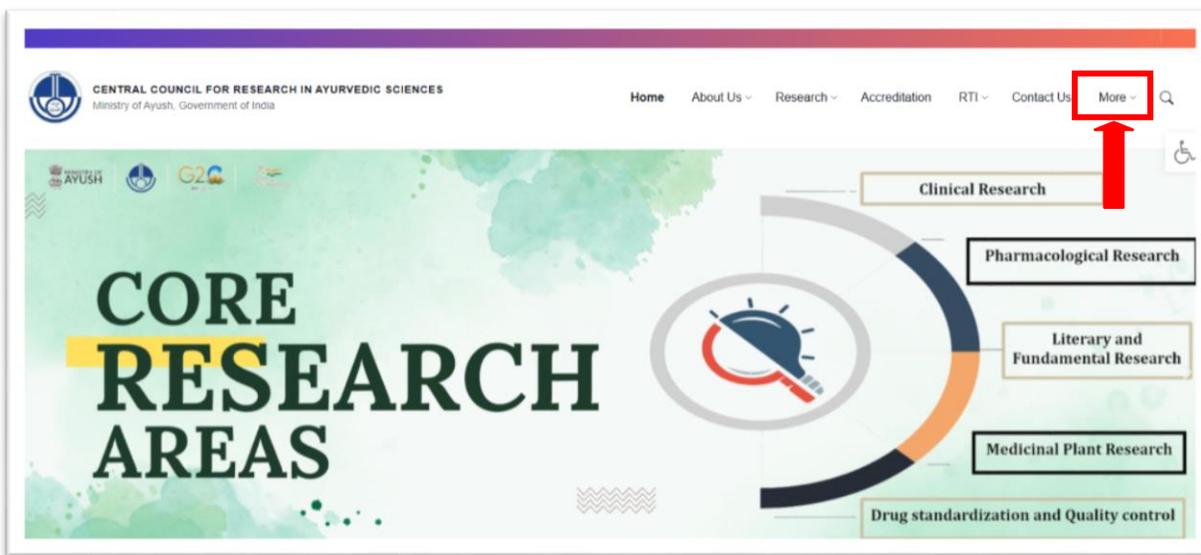
Showing 1 to 1 of 1 entries

Previous 1 Next

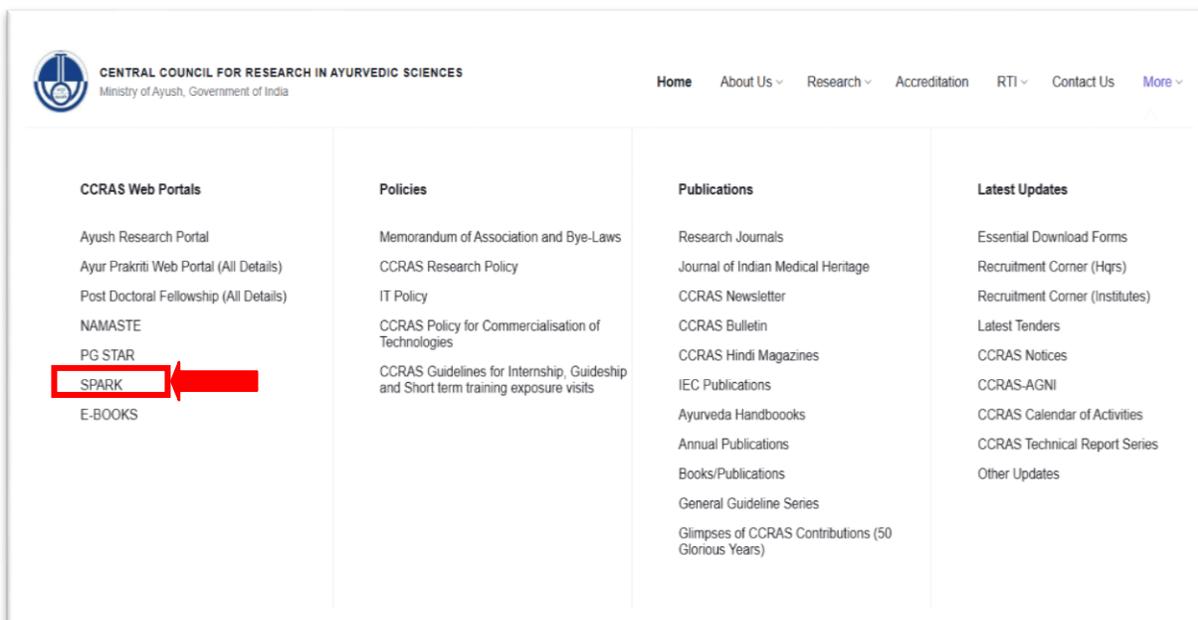
Note: To retain a record and for reference purposes, one can save a copy of the submitted application form and proposal by the Ctrl + P command.

B. Guidelines for Guide: Following steps are to be followed-

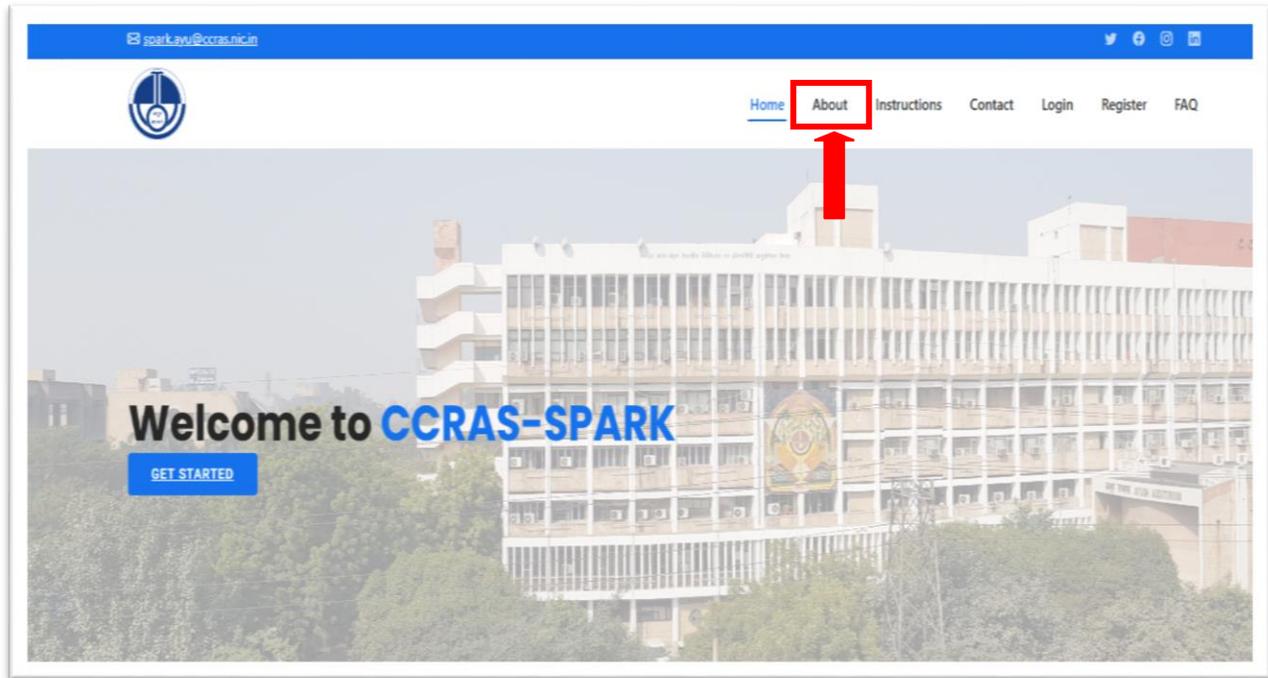
1. Open the CCRAS website on any browser using URL: <https://ccras.nic.in/> and click on **more** to proceed.



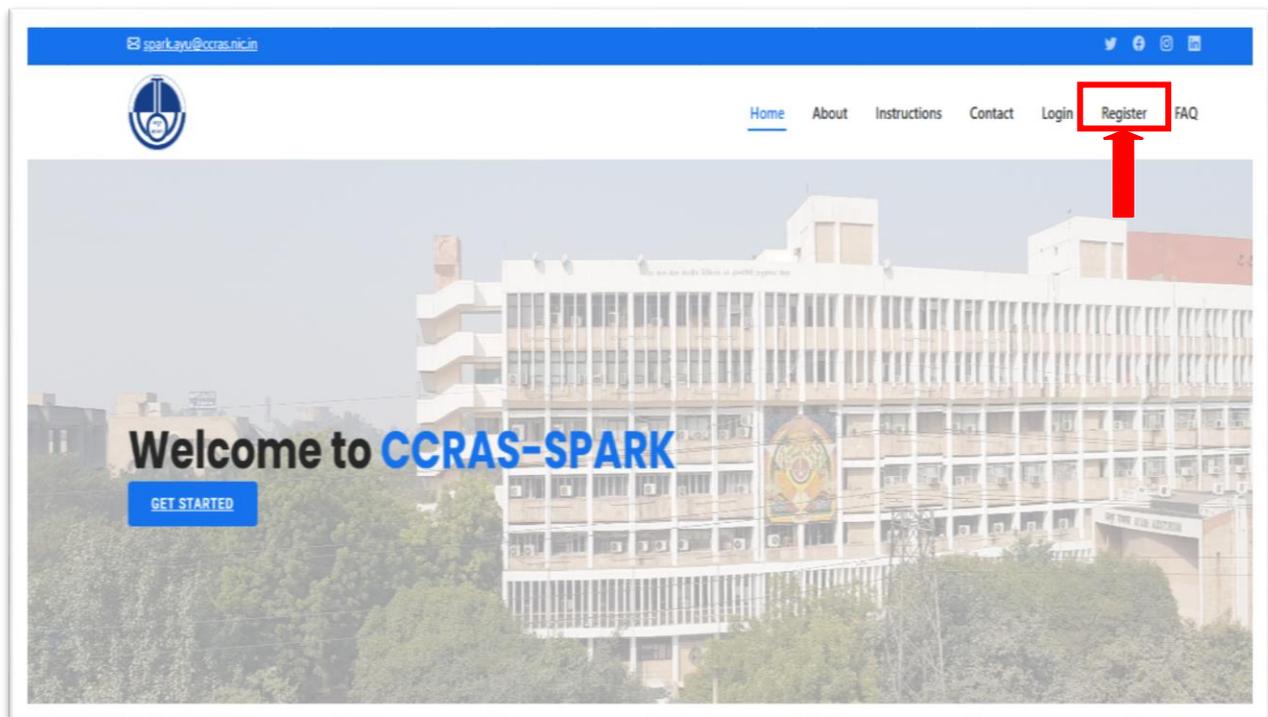
2. Click on SPARK button to open the SPARK Portal URL: <https://spark.ccras.org.in/>



3. You can click on the **About** button on the SPARK portal to know about the CCRAS SPARK Scheme.



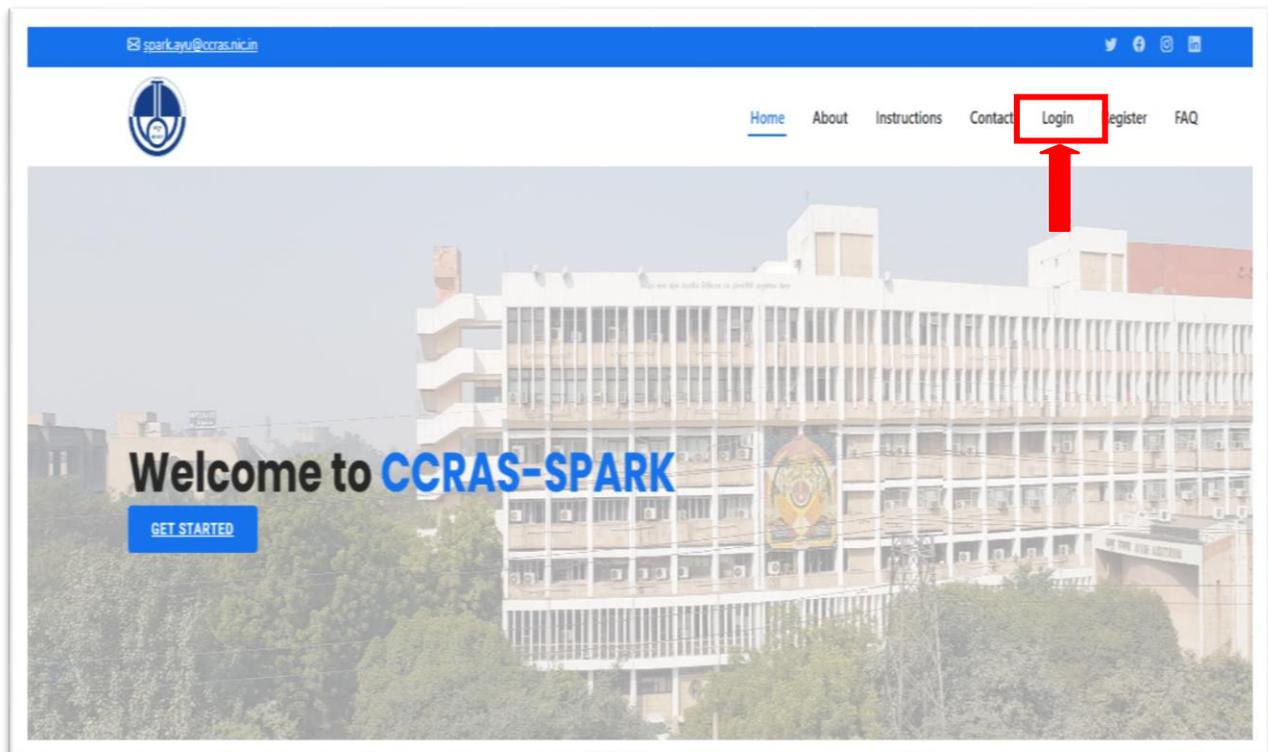
4. New users, click on **Register** button to open the **Registration form**.



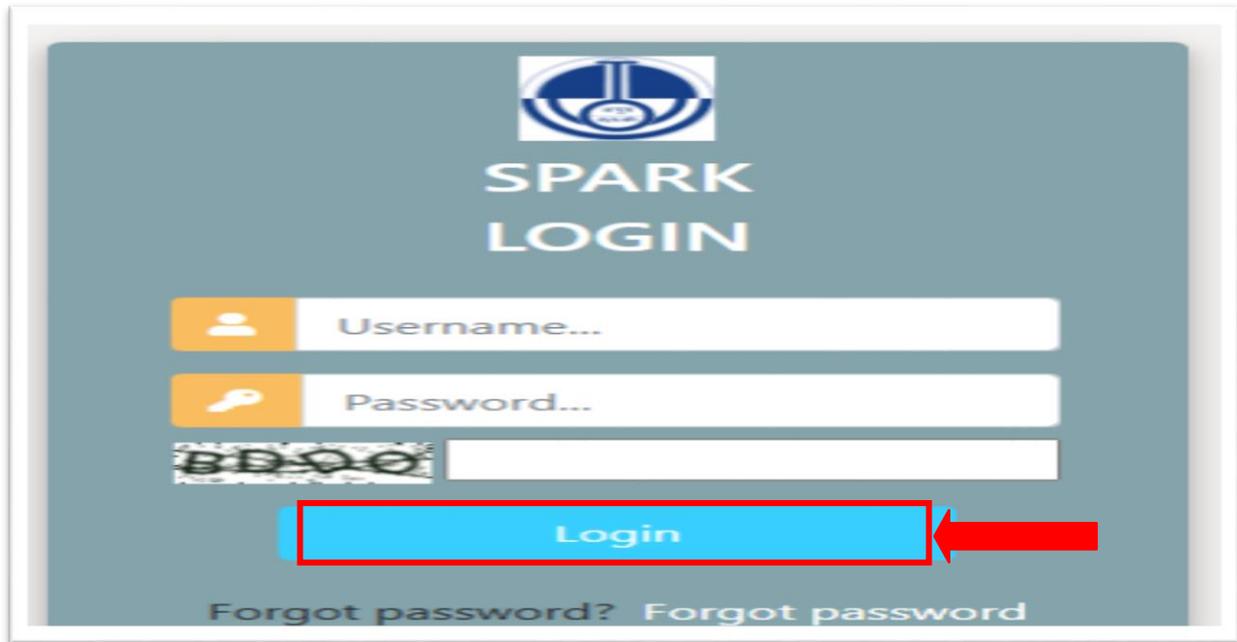
5. Fill out the **Registration Form** and then click on the **Register** button to complete the process.

The image shows a web form titled "SPARK-Registration". At the top, there are two red instructions: "1. Guide/Mentor registration is mandatory prior to student registration." and "2. Only 2 students are allowed to register under one guide/mentor." Below this is a section titled "Register yourself" with a note "(*) for mandatory fields". The form contains several input fields: Username (with a note "Required: 150 characters or fewer, Letters, digits only"), Email address, Enter password (with three bullet points: "Your password can't be too similar to your other personal information.", "Your password must contain at least 8 characters.", "Your password can't be a commonly used password.", "Your password can't be overly numeric."), First name, Last name, Mobile, Aadhaar No. (with a note: "If Aadhaar is not available, write the ID number of any Govt ID (PAN/Voter ID/ Passport/Driving License). *The IDs are just for internal use only*"), Date Of Birth, Gender, State, District, Address Line1, Address Line2, City, PIN code, Nationality (with "Indian" selected), Enrolling as a, College Name, and state. At the bottom, there is a blue "Register" button with a red arrow pointing to it, and a yellow "Already have an account?" button below it.

6. after successful registration, click on **Login** button to sign up.

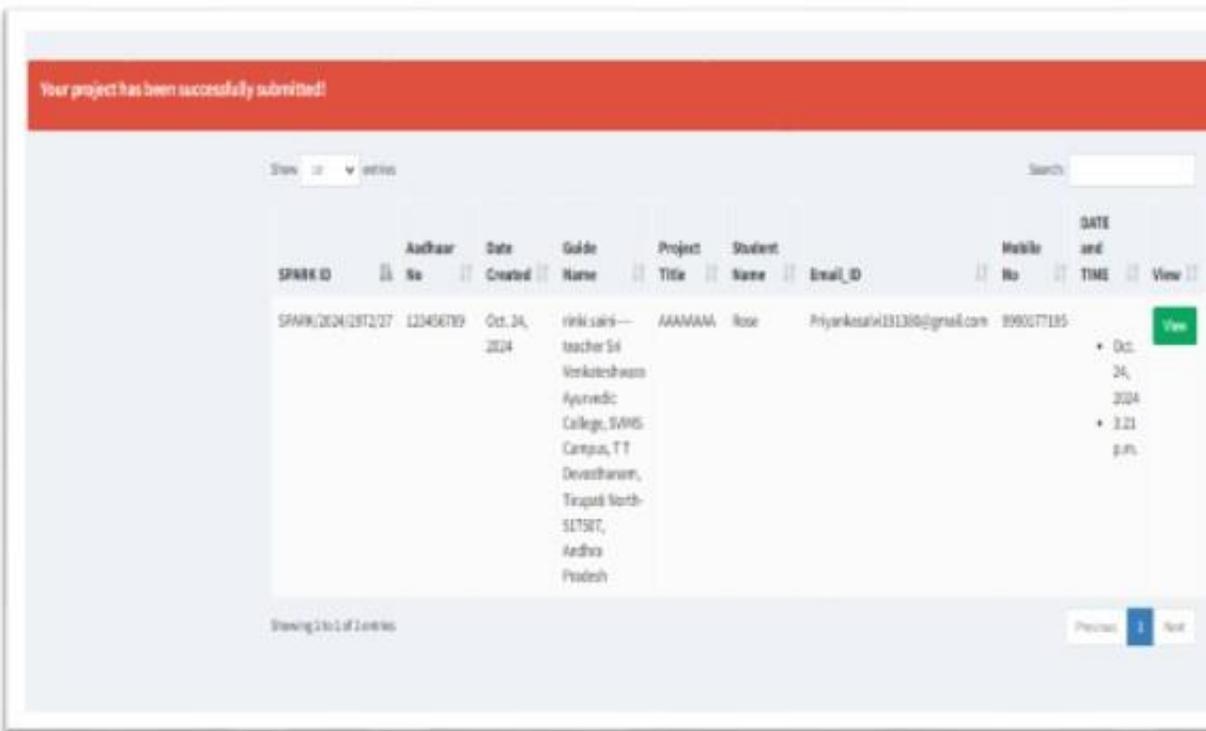


7. Enter your **Login Credentials (Username and Password)**, and then click the **Login** button to proceed.



The image shows a login interface for SPARK. At the top center is the SPARK logo, a stylized 'S' inside a circle. Below the logo, the text "SPARK LOGIN" is displayed in large, bold, white letters. There are three input fields: the first is labeled "Username..." with a person icon, the second is labeled "Password..." with a key icon, and the third is a CAPTCHA field with a distorted image of the number "8800". Below these fields is a blue "Login" button, which is highlighted with a red rectangular box. A red arrow points from the right towards the "Login" button. At the bottom of the form, there are two links: "Forgot password?" and "Forgot password".

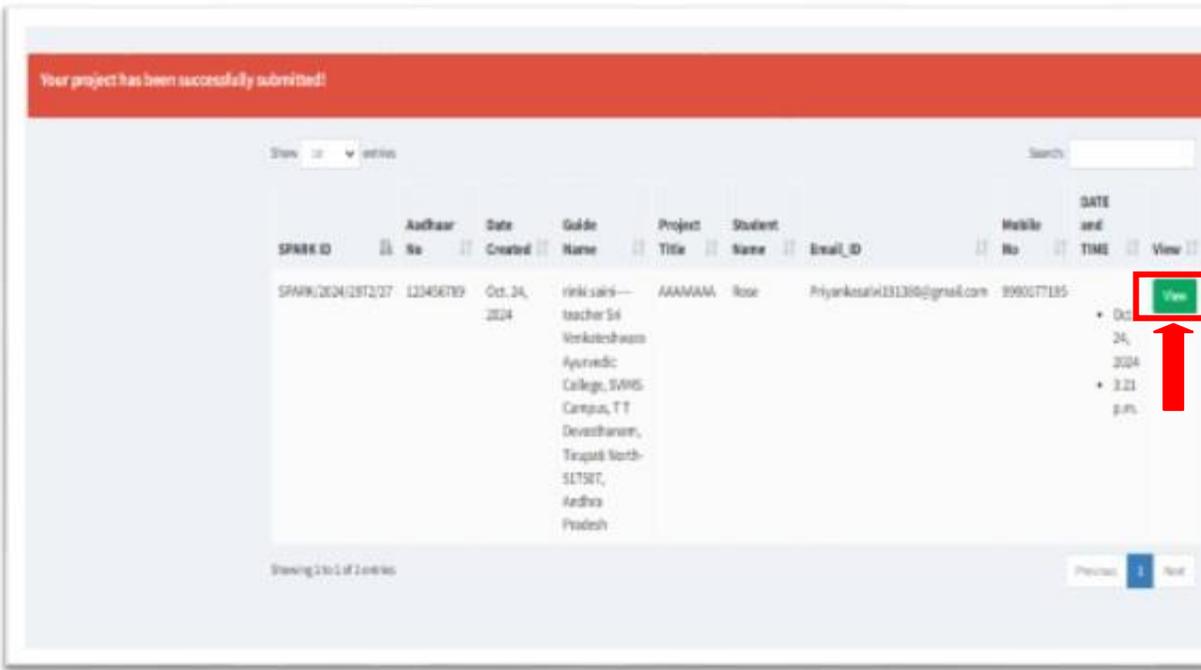
8. After logging in successfully, Guide will be directed to Guide dashboard, where they can view the submitted project by student (if any).



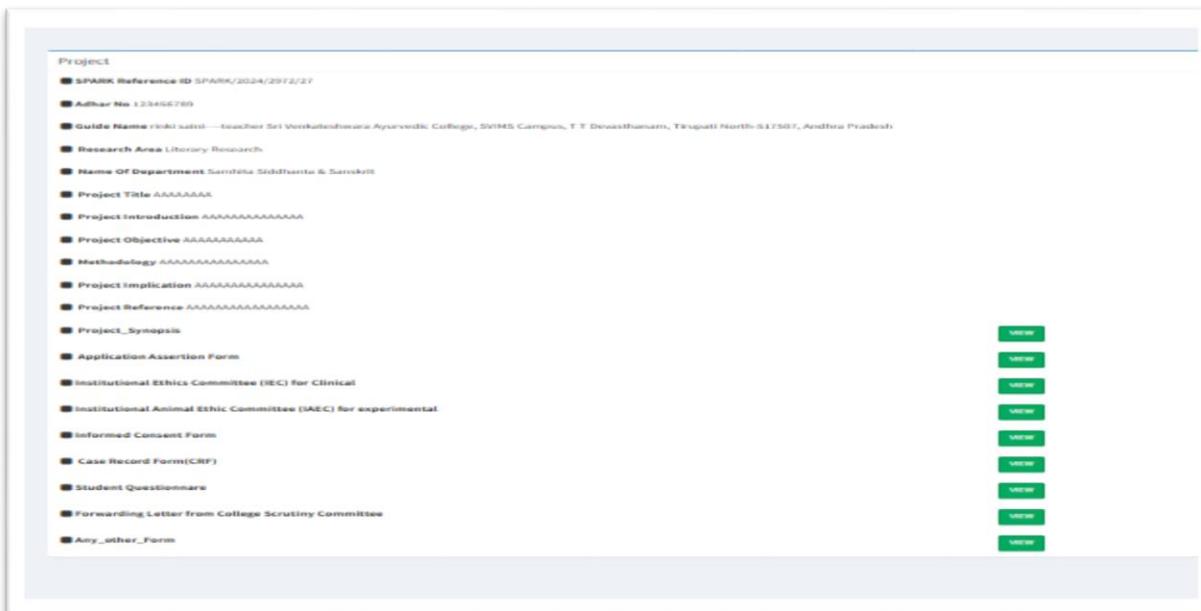
The image shows a dashboard with a red banner at the top that reads "Your project has been successfully submitted!". Below the banner, there is a search bar and a "Show" dropdown menu. The main content is a table with the following columns: SPARK ID, Asst. No., Date Created, Guide Name, Project Title, Student Name, Email ID, Mobile No., DATE and TIME, and View. The table contains one row of data. At the bottom, there is a "Showing 1 to 1 of 1 entries" message and "Previous" and "Next" buttons.

SPARK ID	Asst. No.	Date Created	Guide Name	Project Title	Student Name	Email ID	Mobile No.	DATE and TIME	View
SPARK/2024/12872/07	123456789	Oct. 24, 2024	Vinil saini— Teacher 54 Vedkateshwari Ayurvedic College, SVNS Campus, TT Devasthawan, Tirupati North- SITSIT, Andhra Pradesh	AAAMAM	Rose	Priyankasaini131330@gmail.com	9900771185	• Oct. 24, 2024 • 3:21 p.m.	View

9. Furthermore, you can view the submitted project by clicking on **View button**.



10. The submitted project will appear as follows:



Note: To retain a record and for reference purposes, one can save a copy of the submitted application form and proposal by the Ctrl + P command.

